

DC DEMS

DISTRICT OF COLUMBIA DEMOCRATIC PARTY

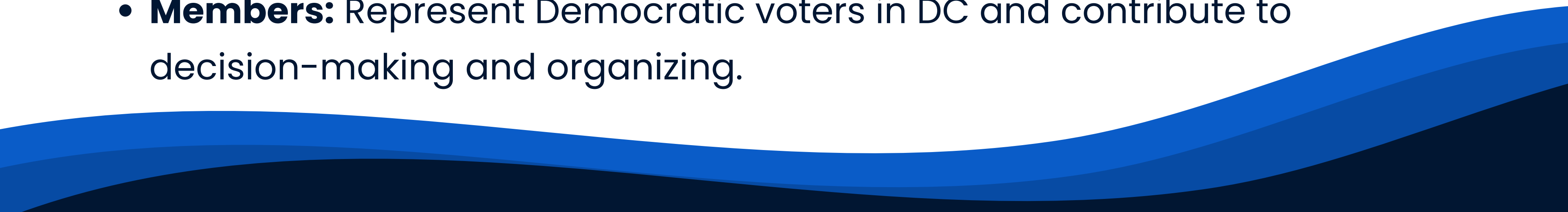
**DC DEMOCRATIC
STATE COMMITTEE
MEMBER HANDBOOK**

OUR MISSION

The DC Democratic State Committee exists to:

- Elect Democrats to local and national office.
 - Advance the Democratic Party platform and values.
 - Engage, educate, and empower DC residents in the political process.
 - Advocate for DC Statehood and full voting rights.
 - Build a more inclusive, transparent, and accountable party.
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ORGANIZATIONAL STRUCTURE

- **Chairperson:** Provides leadership and overall direction.
 - **Vice Chair:** Support the Chair and lead specific initiatives.
 - **Treasurer:** Manage financial resources responsibly.
 - **Recording Secretary:** Maintain records and minutes.
 - **Corresponding Secretary:** Maintains all internal communications.
 - **Committees:** Programming, Voter Education & Outreach, Finance and Fundraising, Statehood & Self-Determination, Party Organization & Function, and Blue Wave Victory.
 - **Members:** Represent Democratic voters in DC and contribute to decision-making and organizing.
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ROLES & RESPONSIBILITIES OF MEMBERS

As a member of the DC DSC, you are expected to:

- Attend regular meetings and participate actively in discussions.
- Serve on at least one committee.
- Be an active member of your ward organization and/or caucus.
- Support voter registration, education, and turnout efforts.
- Advocate for DC Statehood and Democratic candidates.
- Uphold the values of inclusion, respect, and collaboration.
- Represent your community and bring its concerns to the committee.

ROLES & RESPONSIBILITIES OF WARD ORGANIZATIONS

Ward organizations are expected to:

- Host regular meetings and events within the Ward to engage the public on political issues affecting the Ward, the city, and the nation.
 - Build membership and foster interest in the Ward organization.
 - Serve as the voice of Ward Democrats within the larger DC Democratic State Committee (DCDSC).
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ROLES & RESPONSIBILITIES OF COMMITTEES

Party Organization and Function

- Lead all internal party operations to ensure the organization functions in alignment with its mission and purpose. This includes ensuring ward and affiliate organizations and caucuses have the support needed to actively engage residents on a frequent basis.

Voter Outreach, Training and Education

- Lead and plan DCDSC efforts around voter education, training and education on local and national democratic party efforts.

Issues and Programming

- Lead and plan DCDSC programming for a general body and other engagement meetings.
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ROLES & RESPONSIBILITIES OF COMMITTEES

Voting Rights and Statehood

- Lead all DCDSC initiatives supporting DC Statehood and voting rights, and ensure that all local and national Democratic candidates endorsed by the DCDSC share and support these priorities.

Constitution & Bylaws

- Lead all efforts to maintain and update the DCDSC bylaws and constitution, ensuring they remain aligned with DNC requirements.
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ROLES & RESPONSIBILITIES OF COMMITTEES

Finance and Fundraising

- Develop an annual fundraising plan for the organization, along with an overall budget for the DCDSC.

Blue Wave Victory

- Lead DCDSC efforts to support out-of-state candidates who champion — and can directly advance — DC Statehood.
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ROLES & RESPONSIBILITIES OF CAUCUS ORGANIZATIONS

Caucus organizations are expected to:

- Host quarterly meetings and events to engage the public on political issues related to the caucus's focus.
 - Build membership and foster interest in the caucus.
 - Serve as the voice of Democrats on their focus areas within the larger DC Democratic State Committee (DCDSC).
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MEETINGS

- **Frequency:** General body meetings are held monthly, with additional special meetings as needed.
- **Committees:** Meet monthly or as determined by committee chairs.
- **Participation:** Members are expected to attend regularly and review meeting materials in advance.

COMMUNICATION

- **Email & Newsletters:** Primary tools for updates and announcements.
 - **Website & Social Media:** Resources for events, news, and calls to action.
 - **Point of Contact:** Each member should stay connected with their committee chair.
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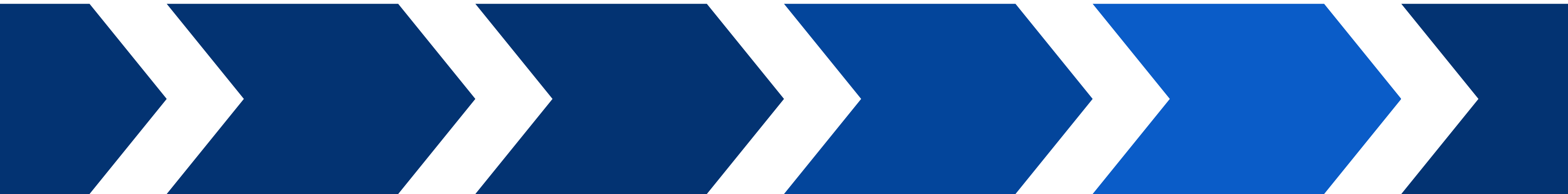
CODE OF CONDUCT

Members are expected to:

- Treat all participants with respect.
- Engage in constructive dialogue, even when disagreements arise.
- Promote transparency and accountability in all activities.
- Avoid conflicts of interest and disclose when they arise.
- Uphold Democratic Party values of equity, justice, and democracy.

KEY INITIATIVES

1. **DC Statehood Advocacy** – advancing legislation and public education campaigns.
2. **Voter Engagement** – registration drives, GOTV efforts, and civic education.
3. **Candidate Support** – endorsing, training, and supporting Democratic candidates.
4. **Community Engagement** – partnering with ANC commissioners, civic groups, and grassroots organizations.
5. **Diversity & Inclusion** – ensuring the party reflects and empowers all communities in DC.

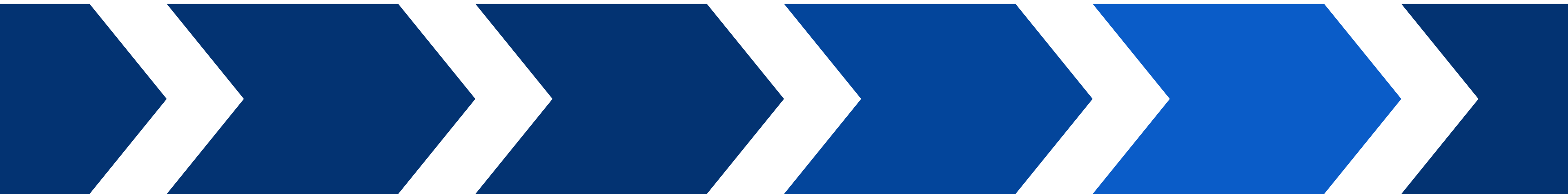


RESOURCES FOR MEMBERS

- **Bylaws & Rules:** Governing documents outlining structure and procedures.
 - **DNC Charter:** Framework for national party alignment.
 - **Training Opportunities:** Workshops on organizing, fundraising, communications, and leadership.
 - **Mentorship:** Members available for guidance and support.
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YOUR NEXT STEPS

- Attend general body meetings.
- Select and join a committee.
- Review bylaws and familiarize yourself with organizational policies.
- Connect with fellow members and begin building relationships.



Contact Information

DC Democratic State Committee

80 M St SE

Washington, DC 20003

www.DCDemocraticParty.org



Thank you for committing your time and energy to the DC Democratic State Committee. Your involvement helps us move closer to achieving full democracy and representation for the people of Washington, DC. Together, we are building a stronger, more inclusive Democratic Party.